

These figures are based on **ONE Unit** – the savings will obviously increase the more units/staff you manage.

Current Manual Task	Comments	Average Time Taken per Location	Time Taken using Staff.Care	Time Saved
Leave Management	Staff have already entered their requests themselves (whilst being able to view other staff requests on the rota), any requests are now just awaiting management approval, a fair & equitable approach.	120 minutes	15 minutes	105 minutes
Entering Staff Work Patterns	Just set up once & Staff.Care will automatically input future rotas.	30 minutes	0 minutes	30 minutes
Responding to Staff Queries	Staff can access their leave balances and view rotas 24/7 with 100% accuracy – viewing past and future requests.	30 minutes	0 minutes	30 minutes
Production of Rotas	The use of Autofill – a powerful tool that allocates shifts according to clinical needs and filters (Supervision, training/skills, gender etc) and works according to your own organisational Rules. (As part of this a detailed look at existing custom and practice is made and SMI will provide support in terms of organisational change).	840 minutes per rota (2 days approximately, most likely to be more)	30 minutes for 'tweaking'	810 minutes (over 13 hours saved)
Daily Management of Rota	High staff visibility on Staff.Care – all Shifts/Leaves as well as Availability and phone numbers.	120 minutes	30 minutes	90 minutes
Booking Agency/Temp Staff to work available shifts	Agency/Temp staff have already entered their Availability via the Self Service Portal. Staff.Care automatically sends a text informing staff of available shifts/times/locations/dates etc and also creating more 'local' Bank staff teams.	240 minutes	30 minutes	210 minutes
Calculating Contract Hours Worked/Lost Hours (Ward)	All contract hours balances are automatically and accurately calculated & visible on the rota.	60 minutes	0 minutes	60 minutes
Chasing Timesheet completion by Staff	All timesheets are stored electronically, staff simply log onto the Self Service Portal and sign them off. If there is a discrepancy they're actioned immediately.	30 minutes	0 minutes	30 minutes

Current Manual Task	Comments	Average Time Taken per Location	Time Taken using Staff.Care	Time Saved
Calculating Pay Enhancements and entering data into existing payroll software	A bespoke Payroll report links directly with your existing payroll software, all enhancements are calculated for you in line with your current policies.	840 minutes per rota (2 days approximately, most likely to be more)	20 minutes for final check of anomalies highlighted	820 minutes
Producing Management Reports	All Management reporting is available within Staff.Care including template reports which can be emailed directly to management on a daily, weekly or monthly cycle.	120 minutes	0 minutes	120 minutes
Managing Staff Training Records & Assessments	Staff.Care can be used so that a centralised training department can effectively manage training bookings which links directly with the rota.	120 minutes	30 minutes	90 minutes
HR Systems	Staff.Care has full HR functionality module built-in at no extra cost.	No separate software costs or annual charges. Plus no double data entry.		
Recruitment Module	Included within Staff.Care and links directly with the new starter record.	No separate software costs. Plus no double data entry.		

Time Savings: nearly 40 hours a month on only ONE Unit.

These figures are based on the average time spent monthly managing a 4 weekly rota and customer feedback. In reality your staff are most likely to be spending far more time on staff management, dealing with rota queries, holiday requests and payroll discrepancies.

Latest Case Study Figures – 3,722 Hours saved for an organisation with just 200 staff Cost Saving of nearly £72,000 p.a. – ROI Immediate.

Sisters – 20 hours per week across 3 Units = 60 hours x 52 weeks/year = 3120 hours x £20.96 (per hour) = £65,395
 Finance – 1 week per month Processing Paper rotas and timesheets, 37.5 hours x £10 (per hour) x 12 months = £4,500
 Administration – 2 hours a week Processing Timesheets, 2 hours x £10 (per hour) x 52 weeks = £1,040
 Finance – 4 hours per month (minimum) Processing Pay Calculations, 4 hours x £14.70 (per hour) x 12 months = £705